

Minutes

November 17, 2020

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:01PM.

a) Council Members present were Tom Berglind. Bob Dablow, Drew Schwan, Adam Jenstead and Lloyd Helgeson all attended via Zoom.

b) Others Present were Wendy Otte/Clerk and Doug Smith. Mike Kurkowski attended via Zoom.

We are meeting under the open meeting law adjustments.

Future meetings may be held under these parameters as long as the pandemic declarations are in effect.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – October 20, 2020

A MOTION was made by Drew Schwan to approve the general meeting minutes for October 20, 2020. It was 2nd by Lloyd Helgeson and the motion carried.

Tom Berglind - Aye

Bob Dablow – Aye

Adam Jenstead - Aye

b) Public Hearing – October 20, 2020

A MOTION was made by Drew Schwan to approve the general meeting minutes for October 20, 2020. It was 2nd by Tom Berglind and the motion carried.

Lloyd Helgeson - Aye

Adam Jenstead – Aye

Bob Dablow - Aye

4) City Attorney – Zenas Baer – Not present to report.

5) City Engineer – Dan Hanson – Not present to report.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Old Business

a) Coronavirus – CARES Act Funding & Community Center Rental – The CARES Act funds we received have all been spent and the forms have been sent to the state. We are following State guidelines on rentals or the community center.

b) Land Rent – Nothing new.

c) Web Site Update – John spoke with John today and he needs info for the Fire District sent to him, so he can add it to the site. Tom will talk with John about switching to the new site.

d) Small Cities Grant Items – We have a few pass thru payments from DEED for the Clay County HRA, but there is no other new news.

e) Wellhead Protection Plan - We have another meeting on December 1st to continue working on the plan.

f) 4 3rd St N – Bob has seen some work being done in the yard, but will contact the owner again, he will also send the owner copies of Sid's report on the property.

9) New Business

a) Canvass Election Results – The City had 3 positions on the ballot for the November 3rd during the general election. With 314 persons voting Bob Dablow received 275 votes for Mayor, Adam Jenstead received 267 votes for Council Member Seat 1 and Toran Thornton received 27 of the 64 write in votes cast for Council Member Seat 2.

A MOTION was made by Tom Berglind to adopt a resolution certifying the November 3, 2020 election results. It was 2nd by Drew Schwan and the motion carried

Bob Dablow – Aye

Adam Jenstead- Aye

Lloyd Helgeson - Aye

b) Election Wages – Increasing hourly wages for election judges was discussed.

A MOTION was made by Lloyd Helgeson to increase election judge wages from \$13.00 per hour to \$15.00 per hour. It was 2nd by Adam Jenstead and the motion carried.

Bob Dablow – Aye

Drew Schwan – Aye

Tom Berglind – Aye

c) 2021 Budgets – We will have a budget meeting Monday November 30th at 6:00 PM.

d) Saving Account or CDs – Northwestern Bank has contacted the City inquiring about possibly starting a savings account or CDs. There are minimal interest rates at this time, we may discuss this again later.

10) Maintenance Department – Doug Smith – The air bags were put in the truck. In the park the damaged tree, park garbage's and damaged lion spring toy have been taken care of. The skating rink will be set up again this year as well. The faded light covers in the community center have been replaced.

11) Water/Sewer Department – Mike Kurkowski – The aerator has helped with meeting parameters for discharging the ponds and the ponds are the lowest they have been in my time with the city. Adjustments were made at the water plant to clear the filter beds, the plant has been reset now and is cleaning well. Mike has flushed and drained all of the fire hydrants. Mike would like the city to approve his employees to come to the water plant in Sabin if needed due to illness, he also asked that Doug be trained in the plant if needed.

a) DMR Report – It will be sent to Tom before Friday.

12) Treasurers Report – Reports were looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the claims. It was 2nd by Adam Jenstead and the motion carried.

Lloyd Helgeson - Aye

Drew Schwan – Aye

Bob Dablow - Aye

14) Water/Sewer/Garbage Bills & Past Dues – There are 11 to be shut off if not paid by the

25th.

15) Commissioner Reports

a) **Health** – Adam Jenstead – Nothing to report.

b) **Weeds** – Bob Dablow – Nothing to report.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire & Rescue** - Bob Dablow – The Fire District end of the year payroll is coming up. They are working on getting mice exterminated from the Fire Hall.

e) **Parks** – Adam Jenstead – Sabin Youth Softball will be donating money to the City for the agrilime, Adam plans to get it ordered so we can pay for it this year.

f) **Recycling** – Lloyd Helgeson – Nothing to report.

g) **Streets** – Tom Berglind – The sander should be ready when needed. Drew is interested on being a back up to drive the sander if needed.

h) **Zoning** – Tom Berglind – Nothing to report.

16) Adjournment

A MOTION was made by Drew Schwan to adjourn. It was 2nd by Tom Berglind and the motion carried.

Bob Dablow - Aye

Lloyd Helgeson – Aye

Adam Jenstead - Aye

The meeting adjourned at 7:49 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 12-15-2020