

Minutes

September 21, 2021

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Adam Jenstead and Drew Schwan. Tom Berglind and Toran Thornton were unable to attend.

b) Others Present were Wendy Otte/Clerk, Doug Smith, Haleigh Krieger, Brianna Hejtmanek, Calyn Kenyon and Dustin Novacek.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – August 17, 2021

A MOTION was made by Drew Schwan to approve the general meeting minutes for August 17, 2021. It was 2nd by Adam Jenstead and the motion carried.

b) Special Meeting – September 7, 2021

A MOTION was made by Bob Dablow to approve the special meeting minutes for September 7, 2021. It was 2nd by Adam Jenstead and the motion carried.

4) City Attorney – Zenas Baer – The eviction hearing was earlier today and we got a judgment for eviction. Zenas needs to file a property removal form with the court.

5) City Engineer – Cavin Berube – Not present to report – The green sand pilot study should be starting up on Monday.

6) Amendments to Agenda – none.

7) Citizens Concerns – 4 citizens came in with concerns about discolored water. Drew explained the things we are working on regarding the water. We are doing a pilot study to see if converting to green sand would make enough of a difference to our water quality to make converting the water plant worth the high cost or if replacing the current media with a new batch of the same would be best for us. The water is not unsafe, but unfortunately it is unsightly. Unfortunately everything takes time, but we are working on it. There is also concern with branches from a tree on the corner of 3rd street / HWY 52 is blocking the stop sign, we will have the branches trimmed this week. Questions about replacing park equipment were asked as well, Adam and Toran met with a company earlier this year about replacing the playground equipment, but due to the unknown costs involved with the water plant work we have put it on hold for now. There was also a question asked about opening the Community Center for people to walk in the winter, we do not currently have the staff for this and there may be insurance issues as well. The council will think about it and see if it will work or not.

8) Old Business

a) Small Cities Grant Items – The program has been extended to December 31, 2021.

b) Comprehensive Plan Update – Bob is working on it and will need help.

c) Community Center Furnace – We plan for the project to begin November 1st. There may be some small items that need to be approved as the project is being completed, so it is a good idea to appoint 2 council members to make those decisions as not to hold anything up waiting for a meeting.

A MOTION was made by Adam Jenstead to appoint Bob Dablow and Tom Berglind to make decisions on the day to day operations of the project. It was 2nd by Drew Schwan and the motion carried.

9) New Business

a) Lions Temporary Liquor License October 8, 2021 – The Lions are requesting a liquor license for Ladies Night on October 8th in the Community Center.

A MOTION was made by Bob Dablow to approve the Lions Temporary Liquor License on October 8, 2021. It was 2nd by Drew Schwan and the motion carried.

b) Community Center Sidewalk – Bob will contact Key Contracting about the uneven patches on the sidewalk.

c) Wellhead Protection – We have certain items that need to be done yearly on our wellhead protection plan, the items for 2021 have been completed. We should add a line item in the budget for wellhead protection and make sure we remain active and stay on top of this.

10) Maintenance Department – Doug Smith – Doug put down grass seed at the water plant from the work done on the clearwell overflow. Doug removed the chains from the swing set in the park from the swing that was stolen. We should install cameras at the park to catch the vandals that are destroying the park equipment.

11) Water/Sewer Department – Mike Kurkowski – Mike attended by phone for the water/sewer portion of the meeting. Bob and Tom took care of the persistent water issue near the hydrant on 4th Ave W, Bob worked with the homeowners that noticed the issue, oversaw the repairs and Tom contacted Randall's Excavating to do the work. The issue turned out to be a leaking water main coupling on the fire hydrant, the issue should not have taken this long to be resolved and Mike should have been on site during the repairs. The lead/copper notices sent out to residents was due to 1 of the 20 samples taken not having enough water to test when it was received by the lab, there were not high levels of lead/copper in the samples tested. The phosphate addition was approved by the state for the water plant, we have 2 years to complete this project. The water tower cleaning is scheduled to start tomorrow, during this time water cannot be back-washed. A key to the plant will be needed for the company running the pilot study that starts Monday. Drew asked Mike about the email we received from the state that the quarterly bacteriological sample has not been received. Mike finally responded it had been done on the 9th. Mike is currently working on the DMR report that is due today. Bob and Tom would like to set a meeting with Mike to go over issues and get a list of deadlines for state reporting.

12) Treasurers Report – Looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Adam Jenstead to approve the claims. It was 2nd by Drew Schwan and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – There are 8 on the shut off list at this time. Letters have also been sent to those with a high balance that they will be assessed to property taxes if not paid by November 1st.

15) Commissioner Reports

a) **Health** – Toran Thornton – Not present to report. Doug has been spraying.

b) **Weeds** – Bob Dablow – Dandelions have been popping up in the ball fields again, Bob will be spraying.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire & Rescue** - Bob Dablow – Minutes were looked over.

e) **Parks** – Adam Jenstead – The Dickelman tournament went well and the bases can be put away for the year. Sabin Youth Softball and the Lion's will be adding benches at the ball fields, the City should also buy a bench for the basketball court. Adam would like to name the ball fields Dickelman 1 & 2, he will look into a proclamation for the naming and signs for the fences. Tyler's Tree Service has been contacted for tree work needed. Adam asked Doug to pick up a rink liner, so when we are ready to set up we have all we need.

f) **Recycling** – Toran Thornton – Not present to report. The center was closed 1 day due to an issue with the door lock.

g) **Streets** – Tom Berglind – Not present to report.

h) **Zoning** – Tom Berglind – Not present to report.

16) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Drew Schwan and the motion carried.

The meeting adjourned at 9:20 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 10-19-2021