

Minutes

December 21, 2021

General Meeting

1) The meeting was called to order by Mayor Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan.

b) Others Present were Wendy Otte/Clerk, Dan Hanson, Tyrel Clark, Zenas Baer, Calyn Kenyon and Dustin Novacek.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – November 16, 2021

A MOTION was made by Adam Jenstead to approve the general meeting minutes for November 16, 2021. It was 2nd by Drew Schwan and the motion carried.

b) Special Meeting – November 30, 2021

A MOTION was made by Drew Schwan to approve the general meeting minutes for November 30, 2021. It was 2nd by Tom Berglind and the motion carried.

c) Emergency Meeting – December 9, 2021

A MOTION was made by Tom Berglind to approve the general meeting minutes for December 9, 2021. It was 2nd by Drew Schwan and the motion carried.

4) City Attorney – Zenas Baer – Nothing to new to report.

5) City Engineer – Dan Hanson – Dan and Tyrel updated the council on the design at this stage. The old unused fill station will be removed. There will be a higher flow rate for backwashing with the larger system, so Tyrel would like to add an area to slow filter the water instead of sending it out to the sewer system at the more rapid pace. We have been working with Sweeney Controls on the computer side for the update. We plan to submit the designs to the state in January for approval and hopeful it will be approved quickly for a February bid opening. There may be a hold up on completion time due to waiting on materials. Dan spoke to Lucas at the Department of Health and he is pleased with all we are working on in Sabin. Tyrel has not yet had any luck finding macrolight, but is contacting weekly looking for an answer. We will be holding an informational meeting on January 18th at 6:00 PM on all we are working on in the water plant.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

A MOTION was made by Tom Berglind at 7:30 PM to recess the general meeting and open the truth in taxation meeting. It was 2nd by Toran Thornton and the motion carried.

A MOTION was made by Drew Schwan at 7:36 PM to adjourn the truth in taxation meeting and re-open the general meeting. It was 2nd by Tom Berglind and the motion carried.

8) Old Business

a) Small Cities Grant Items – The program was extended to March 2022 due to

waiting on materials.

b) Comprehensive Plan Update – Nothing new to report.

c) Community Center Remodel – The air exchanger has not been installed yet and we are waiting until spring to test the air conditioning.

A MOTION was made by Tom Berglind to pay the invoice for the remodel work when it arrives as long as it is within the budgeted amount. It was 2nd by Toran Thornton and the motion carried.

d) Bank CD – The bank is pledging extra securities every month for our account and would really appreciate it if we would put some money into a CD to help with the extra work they are required to do. The council wants to wait until after we get through the water plant update before we consider a CD.

9) New Business

a) Water/Wastewater Operator – Mike Kurkowski resigned on December 15th. On an emergency basis we contacted Norm Nyland our former operator who agreed to step in and help us out as well as Mayor Bob Dablow. Tom would like to hire Norm Nyland to be the licensed operator and Bob Dablow to be the on site operator. Bob has been working very hard over the past 21 days to get the plant cleaned up and working properly and is willing to help out in the plant to get us through the plant update.

A MOTION was made by Tom Berglind to hire Norm Nyland as the licensed Water/Wastewater Operator at \$600.00 per month and Bob Dablow to be the on site Water/Wastewater Operator at \$1,400.00 per month. It was 2nd by Drew Schwan and the motion carried. Bob Dablow abstained.

b) Community Center Rental Agreement – We need to update the rental agreement including rates for rentals. Council will look over the current agreement for updating and we will discuss it again next month.

10) Maintenance Department – Doug Smith – The sander has been put on the truck, but we are still missing the cover, which Mike Kurkowski never gave to us after we purchased it from him.

11) Water/Sewer Department – Ben from Minnesota Rural Water was in today and let Bob know that they help out with fire hydrant maintenance at no cost to us. Lucas from the Department of Health was in and is pleased with all the work we have done in the last few weeks. The council completed the Lead/Copper samples that were due in August that had not yet been completed. We had been told last month by the former operator that 10 of the 20 samples were going to be sent in on November 17th, but Bob found the empty bottles in the water plant on December 1st and found that none had been sent in. We contacted the state and got them sent in last week and are waiting on results.

a) DMR Report – We do not have the numbers from the former operator, but the state is working with us to get it taken care of.

12) Treasurers Report – Looked over.

13) Receipts, Disbursements & Claims – Were looked over.

A MOTION was made by Tom Berglind to approve the claims. It was 2nd by Drew Schwan and the motion carried.

14) Commissioner Reports

a) Health – Toran Thornton – Nothing to report.

b) Weeds – Bob Dablow – The annual report is due by the end of the year.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue - Bob Dablow – Nothing to report.

e) Parks – Adam Jenstead – Doug has been doing a good job keeping snow off the rink and it is nearly ready. Benches will be ordered soon for a spring install. Maybe look at changing out some of the small playground equipment to refresh it a bit. We should see about getting a park committee set up, it has been a very long time since anything in the park has been updated.

f) Recycling – Toran Thornton – The center was closed Monday, hopefully it will be open Saturday.

g) Streets – Tom Berglind – Some streetlights in town are still out that have been reported to Xcel, we will contact them again for repairs. Wendy contacts Xcel when she is informed of outages, but anyone can contact Xcel with streetlight outages. Xcel has an online form that can be filled out and submitted for all streetlight issues or they can be called in as well.

h) Zoning – Tom Berglind – Nothing to report.

15) Adjournment

A MOTION was made by Drew Schwan to adjourn. It was 2nd by Adam Jenstead and the motion carried.

The meeting adjourned at 8:15 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 1-18-2022