

Minutes
February 15, 2022
General Meeting

1) The meeting was called to order by Bob Dablow at 7:00PM.

a) Council Members present were Bob Dablow, Tom Berglind, Drew Schwan, Adam Jenstead and Toran Thornton.

b) Others Present were Wendy Otte/Clerk, Dan Hanson and Doug Smith.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – January 18, 2022

A MOTION was made by Adam Jenstead to approve the general meeting minutes for January 18, 2022. It was 2nd by Toran Thornton and the motion carried.

b) Special Meeting – January 31, 2022

A MOTION was made by Adam Jenstead to approve the special meeting minutes for January 31, 2022. It was 2nd by Drew Schwan and the motion carried.

4) City Attorney – Zenas Baer – Zenas sent a letter to Mike requesting he return City property that is missing from the water plant.

5) City Engineer – Dan Hanson – The plans for the water plant will be submitted to the state tomorrow. Dan expects a quick turnaround on the state review and plans to advertise for bids in the next few weeks. There was some talk on reinforcing the clearwell but upon further review it is not necessary. Tom would like the access to the chemical rooms changed from outdoors to the interior if possible. Dan will talk to Tyrel and see if it is possible to access the chemical rooms from inside the plant or if they are required to be outdoor accessible only. If changes are unable to be made, we will work with the exterior doors.

6) Amendments to Agenda – 8) d) Bee Concerns was added under old business.

7) Citizens Concerns – There was a comment on Facebook about brown water from 1 resident and Drew spoke to them.

8) Old Business

a) Small Cities Grant Items – Nothing new to report.

b) Comprehensive Plan Update – Nothing new to report.

c) Community Center Rental Agreement – Nothing new to report.

d) Bee Concerns – Adam has concerns about the bees that Amber Palmer-Nelson plans to have on her property. Tom reviewed our ordinances and we have nothing against them other than a possible nuisance to neighbors. Adam feels we may be getting many complaints from residents once the bees arrive.

9) New Business

a) Water Tower Repairs – Dan spoke to someone at KLM Engineering and found that in 2018 they did a report for us that the plant operator at that time never brought to the City Council. The report shows some damage in need of repairs both inside and on the exterior of the water tower. We contacted KLM for an updated version of the report, so we can

work on getting repairs and tower painting completed in the near future. Dan suggests asking KLM to come to our next council meeting to ask questions about the report and importance of improvements. The tower was built in the 70s, so we should be able to rehab it a few times before it needs to be replaced. PFA has some funding for some water plant projects and Dan is hopeful we will qualify for some funding to help cover water tower needed improvements.

A MOTION was made by Tom Berglind to pay Moore Engineering for costs involved in trying to get funding for the improvements. It was 2nd by Toran Thornton and the motion carried.

b) City Credit Card – Norm needs a credit card for ordering water/sewer products as he is the water/sewer operator.

A MOTION was made by Tom Berglind to approve Norm Nyland having a city credit card with a \$1,000.00 daily limit. It was 2nd by Adam Jenstead and the motion carried.

10) Maintenance Department – Doug Smith – Doug has been doing sanding and snow removal as well as other maintenance. There was an issue with the toilets backing up in the Community Center, but Doug was able to fix it and get it cleaned up. At our last meeting Toran was nominated as the council member to oversee maintenance, so if there are maintenance items needed contact Toran who will put together a list for Doug. One of the new light fixtures in the Community Center is out and Doug should contact Dave Coalwell to get it fixed.

11) Water/Sewer Department – Norm Nyland – Norm had been told by the state that many DMRs had not been submitted for 2021. The previous operator submitted many DMRs past the due dates, but they were finally submitted. Bob has been spending many hours in the water plant keeping things cleaned up and making sure everything is working properly. Norm and Bob do weekly water tests on Wednesdays working on a baseline of how the water is coming out of the plant. The duty officer must be contacted if we lose power or water pressure at the plant, Lucas Hoffman ask that we contact him first then the duty officer. Sweeneys worked on the plant software today and everything has been running well. We appreciate Norm involvement in the plant and that he was willing to come back and help us get the water back to where it should be.

12) Treasurers Report – Waiting on the 2021 audit to switch the system over to 2022.

13) Receipts, Disbursements & Claims –

A MOTION was made by Adam Jenstead to approve the Claims. It was 2nd by Tom Berglind and the motion carried.

14) Commissioner Reports

a) Health – Adam Jenstead – Nothing to report.

b) Weeds – Bob Dablow – Nothing to report.

c) Emergency Management Director – Randy Schmidt – Not present to report.

d) Fire & Rescue – Tom Berglind – The Fire District is in the process of updating a rescue vehicle that may take 6 months or more.

e) Parks – Adam Jenstead – The ice rink hasn't had a lot of use, but with the weather we have had it's been hard for Doug to keep it clear.

f) Recycling – Toran Thornton – Hopefully we will get back on schedule from the holidays.

g) Streets – Drew Schwan – We have contacted Xcel multiple times on street lights that are out that have not been repaired. We will keep trying to get them out here to fix them. Anyone can contact Xcel Energy if they notice a street light is not working.

h) Zoning – Tom Berglind – Nothing to report.

15) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Toran Thornton and the motion carried.

The meeting adjourned at 8:21 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 3-15-22