

**Minutes**  
June 21, 2022  
General Meeting

**1) The meeting was called to order** by Tom Berglind at 7:00PM.

**a) Council Members present** were Tom Berglind, Adam Jenstead and Drew Schwan. Bob Dablow and Toran Thornton were unable to attend.

**b) Others Present** were Wendy Otte/Clerk, Doug Smith, Tyrel Clark and Dan Hanson.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

**a) General Meeting – May 17, 2022**

**A MOTION** was made by Adam Jenstead to approve the general meeting minutes for May 17, 2022. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**4) City Attorney – Zenas Baer – Not present to report.**

**5) City Engineer – Dan Hanson –** Dan is no longer with Moore Engineering, he is now the West Fargo City Engineer. We are still able to contact Dan with questions we may have based on his past experience if needed. Dan has been wonderful to work with and we will miss him. We will continue to work with Tyrel Clark on the water plant project and he will get us in contact with whomever we need at Moore if it's not something water/sewer related. Tyrel contacted the state on the berm that Fitzgeralds put around the overflow that will keep water from flowing towards it, to see if this will be a approved solution to our ground water issue. Tyrel is also working on plans and specs for the water tower project and should have them ready for the August meeting.

**6) Amendments to Agenda – none.**

**7) Citizens Concerns – none.**

**8) Old Business**

**a) Small Cities Grant Items –** Nothing new to report.

**b) Comprehensive Plan Update –** Nothing new to report.

**c) Water Plant Bond –** We heard from Elhers today and everything was not ready for tonight's meeting, so we will hold a special meeting on June 28<sup>th</sup> at 5:30 PM to discuss the bond.

**9) New Business**

**a) Elhers Continuing Disclosure Obligations –** We have questions for Elhers, so this topic will also be discussed at the June 28<sup>th</sup> special meeting.

**b) Bulk Water Rate –** With neither Bob or Norm in attendance we will discuss this next month.

**c) New Meter Reader –** Ferguson contacted us and the reader we currently use is no longer going to be supported, so we will need to purchase a new reader and iPad for reading the meters. Cost for the upgrade will be between \$8,800 to \$9,300.

**A MOTION** was made by Drew Schwan to approve the purchase of the new meter reader and iPad. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**d) Harvest Days** – Harvest Days is requesting some road closures that will also need County approval. They also request that the city pay for the candy for the parade, using the Community Center and that the city pay \$1,000 towards the blow up games. They would also like the city to send a letter to the owners of the vacant general store to clean up the weeds. We will discuss again next month when more council members are present.

**10) Maintenance Department** – Doug has been trimming, spraying for mosquitoes and other general maintenance duties. The new ford needs a part that is on back order, so it may be awhile until it is repaired.

**11) Water/Sewer Department** – Norm Nyland – Not present to report – Bob met with a potential operator to take over for Norm and is favorable on the hire, but would like 2 other council members to meet with him for an interview. Bob would like Toran and Drew to meet with him if possible. Bob would be willing to stay on as a back up for him for the time being if needed. The backflow preventer at the elevator needs to be replaced it will cost \$4,044. The wastewater inspection Norm and Bob had done has shown that the pumps need to be replaced at a cost of \$21,280.25. Drew would like Norm/Bob to get another quote on the repairs, we will discuss again at the June 28<sup>th</sup> special meeting. Tom had another resident comment on how good the water has been in recent months.

**12) Treasurers Report** – Looked over.

**13) Receipts, Disbursements & Claims** –

**A MOTION** was made by Drew Schwan to approve the claims. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**14) Commissioner Reports**

**a) Health** – Adam Jenstead – Doug has been spraying often.

**b) Weeds** – Bob Dablow – Not present to report.

**c) Emergency Management Director** – Randy Schmidt – Not present to report.

**d) Fire & Rescue** – Tom Berglind – They had a quick meeting to move forward with the rescue vehicle purchase.

**e) Parks** – Adam Jenstead – The total cost for the new benches in the park is \$5,261.08 including freight, the bench the city is responsible for is \$324.00. When the season is over Fitzgeralds will remove the old benches and then the concrete pads will be put in for the new benches. Thank you to the organizations for doing this for the park.

**f) Recycling** – Toran Thornton – Not present to report – Recycling is going well.

**g) Streets** – Drew Schwan – Tom has been posting updates to the city Facebook page on the work the County is doing on HWY 52. There are roads that need work, some pot holes and cracking. Doug has been patching what he can.

**h) Zoning** – Tom Berglind – Only 1 permit has been issued so far this year. .

**15) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

The meeting adjourned at 8:19 PM.

Respectfully Submitted

---

Wendy Otte, City Clerk

Approved 7-19-22