

Minutes

January 17, 2023

General Meeting

- 1) **The meeting was called to order** by Tom Berglind at 7:00PM.
 - a) Council Members present were Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan. Mayor Bob Dablow was unable to attend.
 - b) Others present were Wendy Otte/Clerk, Doug Smith, Dave Dickey, Brett Glassmeyer, Darcy Riddle, Bill Carr, Jon Pauna, Calyn Kenyon and Dustin Novacek.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes**
 - a) General Meeting – December 20, 2022
A MOTION was made by Toran Thornton to approve the general meeting minutes for December 20, 2022. It was 2nd by Adam Jenstead and the motion carried.
 - b) Special Meeting – December 20, 2022
A MOTION was made by Adam Jenstead to approve the special meeting minutes for December 20, 2023. It was 2nd by Toran Thornton and the motion carried.
 - c) Special Meeting – January 3, 2023
A MOTION was made by Drew Schwan to approve the special meeting minutes for January 3, 2023. It was 2nd by Toran Thornton and the motion carried.
- 4) **City Attorney** – Zenas Baer – Not present to report.
- 5) **City Engineer** – Moore Engineering – Jon Pauna informed the council that Moore is still waiting for the signed contract for the tank project and a pre-con meeting will be set up as soon as they are back. Midco is asking for an approximate start date for the tank project, so they can set up a temporary tower for their equipment. Jon estimated that sometime in June will be the earliest the tank project will start. The treatment plant project is progressing very well, they are currently working on temporary pipes to get the first filter tank online. The second pay application for the water plant project has been requested by the contractor for \$280,376.10.
A MOTION was made by Adam Jenstead to transfer \$300,000 from the investment account to the general checking account and pay the \$280,376.10 pay application request to Swanberg Construction. It was 2nd by Drew Schwan and the motion carried.
- 6) **Amendments to Agenda** – None.
- 7) **Citizens' Concerns** – Calyn Kenyon, Dustin Novacek, Bill Carr and Elmwood Township residents Darcy Riddle and Brett Glassmeyer all have concerns about the post office not getting mail out to residents. Unfortunately, all we can do is suggest they reach out to the Post Master or a Federal Government agency as we have no jurisdiction in this matter. Calyn would also like the city to set up auto pay for utilities, while we can

research options, we do not feel it would be cost effective to offer this service at this time. We do offer an online payment option for residents as well as mail or drop off for utilities. Calyn also asked that the city sand the streets more often. We have been contracting with Fitzgeralds Construction for sanding the streets this year due to our sanding truck being in the shop waiting on repair parts. The council will ask Fitzgeralds to sand more often.

8) Old Business

9) New Business

a) City Designations

Engineer – Moore Engineering

CPA – Carlson SV

Depositories for City Funds – Northwestern Bank and Pershing Advisor Solutions

Newspaper – Barnesville Record Review

Attorney – Zenas Baer

Vice Mayor – Tom Berglind

A MOTION was made by Adam Jenstead to approve the city designations It was 2nd by Toran Thornton and the motion carried.

b) Commissioner Appointments

Health – Adam Jenstead

Weeds – Bob Dablow

Emergency Management Director – Randy Schmidt

Fire & Rescue – Tom Berglind and Drew Schwan

Parks – Adam Jenstead

Recycling – Toran Thornton

Streets – Drew Schwan

Zoning – Tom Berglind

Water & Sewer – Bob Dablow and Tom Berglind

Maintenance – Toran Thornton

A MOTION was made by Toran Thornton to approve the commissioner appointments. It was 2nd by Drew Schwan and the motion carried.

c) Lions Temporary Liquor License March 4, 2023

A MOTION was made by Drew Schwan to approve the temporary liquor license for the Sabin Lions on March 4, 2023. It was 2nd by Toran Thornton and the motion carried.

Adam Jenstead abstained.

10) Maintenance Department – Doug Smith – Doug checked on the truck repairs again, they received the part, but it failed again after installation, so we are again waiting on parts. The men's room stall isn't wide enough for hand rails to be installed and new paper towel dispensers will be installed in the rest rooms. Doug will also be replacing

floor vents in the community center, but renters need to be more careful not to run the bars, chair rack and table carts over the vents. Tom is working on getting the air return installed that has not yet been completed.

11) Water/Sewer Department – Dave Dickey/Norm Nyland – 943,408 gallons of water were pumped from the treatment plant last month. Dave started on January 9th and has been training with Bob and Norm. Lucas from the Department of Health was in last week and is very impressed with the water and how the plant is being run. Dave’s wastewater test has been postponed until the end of March due to lack of trainer for the test.

12) Treasurers Report – Looked over.

13) Receipts, Disbursements & Claims

A MOTION was made by Adam Jenstead to approve the claims. It was 2nd by Drew Schwan and the motion carried.

14) Commissioner Reports

- a) **Health** – Adam Jenstead – Nothing to report.
- b) **Weeds** – Bob Dablow – Not present to report.
- c) **Emergency Management Director** – Randy Schmidt – Not present to report.
- d) **Fire & Rescue** – Tom Berglind – The new truck is in Sioux Falls for work and should be here in 90 to 120 days. There were 3 Fire & Rescue calls yesterday after 5 PM.
- e) **Parks** – Adam Jenstead – Lots of snow piled up in the park.
- f) **Recycling** – Toran Thornton – Toran would like to contact Fuchs Sanitation about the single sort recycling program again and check on costs to convert.
- g) **Streets** – Drew Schwan – Drew will be getting quotes on street repairs this spring.
- h) **Zoning** – Tom Berglind – Two permits for some small home repairs in the last 2 months.

15) Adjournment

A MOTION was made by Adam Jenstead to adjourn. It was 2nd by Drew Schwan and the motion carried.

The meeting adjourned at 7:52 PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 2-21-23