

**Minutes**  
July 18, 2023  
General Meeting

- 1) **The meeting was called to order** by Mayor Bob Dablow at 7:00PM.
  - a) Council Members present were Mayor Bob Dablow, Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan.
  - b) Others present were Wendy Otte/Clerk, Doug Smith, Corey Bang.
  
- 2) **The Pledge of Allegiance** was said.
  
- 3) **Previous Minutes**
  - a) General Meeting – June 20, 2023  
**A MOTION** was made by Drew Schwan to approve the general meeting minutes for June 20, 2023. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.  
  
**11) a) Recycling Center/Curbside Recycling** was moved up. After last month's City Council meeting Wendy contacted Clay County to let them know we planned to close the Recycling Center to use the \$6,400 in County Aid we receive from them to offset a portion of homeowner fee for curbside recycling. We had received a letter from the County in February informing the city that this year we will be receiving \$6,400 in funding and what the funds could be used for including curbside recycling, which is why we thought we could close the center and use it to help Sabin residents. After contacting the County, they made a motion at their meeting to no longer give County Recycling Aid to cities that do not have a Recycling Center. Corey Bang, Clay County Solid Waste Director, offered to attend our Council meeting to discuss the reason we are required to have a drop off location in the city to qualify for County Aid. The biggest reason they require a drop off site is for rural residents outside of Sabin to have a drop off site. Corey will send out an email informing the Council of what is required to continue to receive County Aid.
  
- 4) **City Attorney** – Zenas Baer – Not present to report.
  
- 5) **City Engineer** – Moore Engineering – Not present to report.
  
- 6) **Amendments to Agenda** – None.
  
- 7) **Citizens' Concerns** – None.
  
- 8) **Water/Sewer Department** – Dave Dickey – Not present to report – Nate from Sweeney Controls and Jim from Moore Engineering contacted Bob informing him that the new controller has been installed and asking him to meet them at the plant to teach him how it works, Dave did not attend the meeting, but has been in contact with both Nate and

Jim. Once the water tower is back online, they will be training on the controls again. The building interior still needs to be painted, but we are waiting until September due to condensation. We should be able to refill the water tower around August 1<sup>st</sup>. The valve on the water tower to shut off the water to the tower is not working properly and needs to be repaired, there are also 3 hydrants that need repairs. We will fix the shut off valve on the water tower this year and repair the hydrants next year, but will contact Fitzgeralds Construction to repair the hydrant on Main Street that was damaged during snow removal. Saturday morning there was a spot of brown water in town due to changes made when the control system was installed. Dave is working with the state on getting DMR's completed. There a few broken windows on the water plant and Swanberg wants \$2,000 to replace them, but Tom contacted a Mason that will do it for \$600 plus materials, therefore we will not approve the change order from Swanberg to fix the windows. Bob would like to be done working at the water plant by August 1<sup>st</sup> and have Pathogen Defense taking care of everything from then on if possible.

- 9) Maintenance Department** – Doug Smith – Doug has continued to patch potholes and trim weeds along with other general maintenance duties. Some of the new street signs have been put up and others are still being worked on. The hot water heater in the city garage will be worked on next month as Doug has been very busy this month.

#### **10) Old Business**

#### **11) New Business**

- a) **Recycling Center/Curbside Recycling** – Discussed earlier.
- b) **Sabin Harvest Days** – Harvest Days is August 18<sup>th</sup> & 19<sup>th</sup> this year. Harvest Days is requesting the city pay \$1,000 towards the inflatable games, use of the community center, provide candy for the parade and road closures for both days.
- A MOTION** was made by Bob Dablow to approve the Harvest Days requests. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

#### **12) Receipts, Disbursements and Claims**

**A MOTION** was made by Adam Jenstead to approve the claims. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

#### **13) Treasures Report** – Looked over.

#### **14) Commissioner Reports**

- a) **Health** – Adam Jenstead – Doug has been spraying for mosquitoes.
- b) **Weeds** – Bob Dablow – The park pond has a lot of weeds growing in the water and the rip rap that need to be taken care of. We also need to add some rip rap around the pond. Bob will contact Fitzgeralds to get the rip rap added.

- c) **Emergency Management Director** – Randy Schmidt – Not present to report.
- d) **Fire & Rescue** – Tom Berglind – There has not been much going on. The new truck should be here next week.
- e) **Parks** – Adam Jenstead – T-ball benches will be worked on this fall. The park shelter also needs some work done and the Lion’s will help if it is still needed in the spring.
- f) **Recycling** – Toran Thornton – Discussed earlier.
- g) **Streets** – Drew Schwan – Waiting to hear back from Tri-State on the start date for the street repairs. The County may also patch their road at the same time.
- h) **Zoning** – Tom Berglind – Nothing to report.

**15) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

The meeting adjourned at 8:17 PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 8-15-23