

## Minutes

August 15, 2023

General Meeting

- 1) **The meeting was called to order** by Mayor Bob Dablow at 7:00PM.
  - a) Council Members present were Mayor Bob Dablow, Tom Berglind and Drew Schwan. Adam Jenstead and Toran Thornton were unable to attend.
  - b) Others present were Wendy Otte/Clerk, Doug Smith, Dave Dickey and Jake Vigness.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes**
  - a) General Meeting – July 18, 2023  
**A MOTION** was made by Drew Schwan to approve the general meeting minutes for July 18, 2023. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.
- 4) **City Attorney** – Zenas Baer – Not present to report.
- 5) **City Engineer** – Moore Engineering – Not present to report.
- 6) **Amendments to Agenda** – None.
- 7) **Citizens' Concerns** – None.
- 8) **Water/Sewer Department** – Dave Dickey – Everything is going really well. Manganese was getting high and Dave made adjustments. The new filters are doing a great job at keeping all the levels such as arsenic low. Backwashes have been running smoothly with the new controls, we are waiting for a drive for one of the wells and the new computer should be here soon as well. Moore Engineering would like us to look over the plant and tower to get a list for them of things that still need to be completed on these projects, but we want them to come up with the list, because that is what we are paying them to do as the project manager. Bob and Tom will set up to meet with the engineers at the plant to go over things that need to be changed/completed for these projects. The Department of Health will be here for an inspection in the next few months.
- 9) **Maintenance Department** – Doug Smith – Doug has been painting the park shelter, trimming as well as other general maintenance. The shelter needs a new roof and cover for the rafters inside to detour birds from the area. Someone is piling branches in the platted street lot in Quarterline Crossing, we think we know who it is and Bob will knock on their door and ask them to remove them by September 15<sup>th</sup>.

## 10) Old Business

- a) **Recycling Center/Curbside Recycling** – Fuchs has been picking the recycling center too often for a fee of \$185 per time. We will call and ask that they only pick up when Doug calls them. We need to discuss the cost of the curbside can due to the county requiring us to have a drop off site for rural customers and a cut to our funding, we will discuss it next month when more members are able to attend.

## 11) New Business

- a) **Proposed Tax Levy** – Council set the proposed levy 10% higher than last year's final levy and will work on making adjustments during budgeting.

**A MOTION** was made by Tom Berglind to set the proposed tax levy at \$178,000 and the special levy at \$39,297. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

## 12) Receipts, Disbursements and Claims

Moore Engineering emailed Bob a payment request from Champion Tank Services for \$425,125 which would leave a 5% retainage. After looking over the tower and the plans there are issues with the completed work, therefore the council would like to change from 5% to 10% retainage for the payment request.

**A MOTION** was made by Tom Berglind to pay Champion Tank Services \$402,750 and retain the other 10% until the project is completed. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**A MOTION** was made by Drew Schwan to transfer \$470,000 from the investment account to the water fund. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**A MOTION** was made by Drew Schwan to approve the claims. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

## 13) Treasures Report – Looked over.

## 14) Commissioner Reports

- a) **Health** – Adam Jenstead – Not present to report.
- b) **Weeds** – Bob Dablow – The park pond was sprayed yesterday.
- c) **Emergency Management Director** – Randy Schmidt – Not present to report.
- d) **Fire & Rescue** – Tom Berglind – A new sign was purchased and will be set up soon.
- e) **Parks** – Adam Jenstead – Not present to report.
- f) **Recycling** – Toran Thornton – Not present to report.
- g) **Streets** – Drew Schwan – Still waiting to hear back from Tri-State on the start date for the street repairs. ProSweep was here on the 10<sup>th</sup> and swept the streets.
- h) **Zoning** – Tom Berglind – Nothing to report.

## 15) Adjournment

**A MOTION** was made by Tom Berglind to adjourn. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

The meeting adjourned at 7:59 PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 10-17-23