

## Minutes

October 17, 2023

General Meeting

- 1) **The meeting was called to order** by Mayor Bob Dablow at 7:00PM.
  - a) Council Members present were Mayor Bob Dablow, Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan.
  - b) Others present were Wendy Otte/Clerk, and Jake Vigness.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes**
  - a) General Meeting – September 19, 2023  
**A MOTION** was made by Toran Thornton to approve the general meeting minutes for September 19, 2023. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.
- 4) **City Attorney** – Zenas Baer – Not present to report.
- 5) **City Engineer** – Moore Engineering – Not present to report – Jim from Moore Engineering emailed a change order from Swanberg Construction for sampling taps & valves.  
**A MOTION** was made by Tom Berglind to approve change order #4 from Swanberg Construction for \$1,244.00. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.
- 6) **Amendments to Agenda** – None.
- 7) **Citizens' Concerns** – A resident called Bob about their unpaid utility bill that is set to be assessed to property taxes. They had requested their water shut off last fall and are no longer being charged for water, but all other services are active. They will be sent a letter explaining that water service is the only utility service that we shut off and all others always remain active and the bill must be paid in full to avoid assessment.
- 8) **Water/Sewer Department** – Dave Dickey – Not present to report. Jake Vigness reported that the water is looking good and chlorine levels are being bumped up. The discharge in the ponds has been started. Hydrant winterization will begin tomorrow. The interior painting in the water plant has been completed. Backwashing is only happening every few weeks on the new system compared to multiple times per day on the old system. The mason was here to replace the windows, but painting was not complete at that time, so they will be back soon.
- 9) **Maintenance Department** – Doug Smith – Not present to report. The bases at the ball field still need to be put away for the season, Bob will take care of it because Doug is currently unavailable.

## 10) Old Business

## 11) New Business

a) **New Lawn Mower** – There have been many issues with the mower this year. We should look into replacing it next year. Currently a new mower costs \$12,000, but they are only offering \$1,000 trade in for ours.

b) **HWY 12/52 Intersection Letter of Support** – Justin Sorum from the Clay County highway department sent an email about a highway safety improvement program and requested a letter of support from the city to help them obtain a grant for the improvements.

**A MOTION** was made by Tom Berglind to write a letter of support for the County. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

## 12) Receipts, Disbursements and Claims

**A MOTION** was made by Tom Berglind to approve the claims. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

## 13) Treasures Report – Looked over.

## 14) Commissioner Reports

a) **Health** – Adam Jenstead – Nothing to report.

b) **Weeds** – Bob Dablow – Dave’s Spray Service recently sprayed the ponds.

c) **Emergency Management Director** – Randy Schmidt – Not present to report.

d) **Fire & Rescue** – Tom Berglind – The new sign has been set up and looks great. If we want to put a notice on it let the Fire District know.

e) **Parks** – Adam Jenstead – The last concrete aprons have been added for the benches in the park, the benches will be added in the spring. Adam will contact Fitzgeralds to remove the poles from the park.

f) **Recycling** – Toran Thornton – The first curbside pick-up went well.

g) **Streets** – Drew Schwan – Reached out to TriState again and was told they had planned to start next week unless something changes. If this project is held over until spring, we may look at other vendors.

h) **Zoning** – Tom Berglind – Quarterly reports have been completed.

## 15) Adjournment

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

The meeting adjourned at 8:04 PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 11-21-23