

## Minutes

January 16, 2024

General Meeting

- 1) **The meeting was called to order** by Tom Berglind at 7:00PM.
  - a) Council Members present were Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan. Mayor Bob Dablow was unable to attend.
  - b) Others present were Wendy Otte/Clerk, Dave Dickey, Bob Cox and Becky Cox.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes**
  - a) General Meeting – December 19, 2023  
**A MOTION** was made by Toran Thornton to approve the general meeting minutes for December 19, 2023. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.
  - b) Special Meeting – December 19, 2023  
**A MOTION** was made by Drew Schwan to approve the special meeting minutes for December 19, 2023. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.
- 4) **City Attorney** – Zenas Baer – Not present to report. We had a call about a property that is rundown with broken windows and doors. The property appears hazardous, so we will contact the owner about fixing the issues.
- 5) **City Engineer** – Moore Engineering – Not present to report.
- 6) **Amendments to Agenda** – None.
- 7) **Citizens' Concerns** – None.
- 8) **Water/Sewer Department** – Dave Dickey – The plant is running smoothly with no issues to report. Dave also brought in a new contract for services for 2024. The only change from the previous contract is a raise in contract price from \$40,000 to \$42,000 for the year.  
**A MOTION** was made by Adam Jenstead to approve the yearly contract with Pathogen Defense Technologies. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.
- 9) **Maintenance Department** – Doug Smith – Not present to report.
- 10) **Old Business**
- 11) **New Business**
  - a) **Champion Tank Services** – Bob Cox came in to discuss liquidated damages issues with the water tower project. According to the contract work was to be completed

45 days after start date or we could deduct \$1,500 per day from the contract price. The project took 60 days, so as of now we held back \$22,500 from the total. Bob Cox asked if we would be reasonable and waive the liquidated damages. We will talk to Moore Engineering about possibly waiving some of the fees. Upon further discussion council will offer \$11,250 which is half of the held back amount for the days the project went over contract. Tom will contact Moore Engineering about offering Champion Tank Service final payment of \$11,250 with agreement from Champion Tank Services that the payment will be full and final.

**A MOTION** was made by Drew Schwan to pay final payment of \$11,250 to Champion Tank Services as full and final payment. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**b) City Designations**

**Engineer** – Moore Engineering

**CPA** – Carlson SV

**Depositories for City Funds** – Northwestern Bank and Pershing Advisor Solutions

**Newspaper** – Barnesville Record Review

**Attorney** – Zenas Baer

**Vice Mayor** – Tom Berglind

**A MOTION** was made by Drew Schwan to approve the city designations It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**c) Commissioner Appointments**

**Health** – Adam Jenstead

**Weeds** – Bob Dablow

**Emergency Management Director** – Randy Schmidt

**Fire & Rescue** – Tom Berglind and Drew Schwan

**Parks** – Adam Jenstead

**Recycling** – Toran Thornton

**Streets** – Drew Schwan

**Zoning** – Tom Berglind

**Water & Sewer** – Bob Dablow and Tom Berglind

**Maintenance** – Toran Thornton

**A MOTION** was made by Adam Jenstead to approve the commissioner appointments. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.

**12) Receipts, Disbursements & Claims** – Looked over.

**A MOTION** was made by Drew Schwan to approve the claims. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

**13) Treasures Report** – Looked over.

**14) Commissioner Reports**

**a) Health** – Adam Jenstead – Nothing to report.

- b) **Weeds** – Bob Dablow – Not present to report.
- c) **Emergency Management Director** – Randy Schmidt – Not present to report.
- d) **Fire & Rescue** – Tom Berglind – Training attendance has been getting better.
- e) **Parks** – Adam Jenstead – Nothing to report.
- f) **Streets** – Drew Schwan – Drew will be getting new quotes on street repairs this spring.
- g) **Zoning** – Tom Berglind – Nothing to report.

**15) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

The meeting adjourned at 7:52 PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 2-20-24