

## Minutes

March 19, 2024  
General Meeting

- 1) **The meeting was called to order** by Tom Berglind at 7:00PM.
  - a) Council Members present were Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan. Mayor Bob Dablow was unable to attend.
  - b) Others present were Wendy Otte/Clerk, Barry Johnson, Doug Smith and Jake Vigness.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes**
  - a) General Meeting – February 20, 2024  
**A MOTION** was made by Drew Schwan to approve the general meeting minutes for February 20, 2024. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.
- 4) **City Attorney** – Zenas Baer – Not present to report. Zenas is still working on the hazardous property.
- 5) **City Engineer** – Moore Engineering – The Minnesota Department of Health has selected Moore Engineering to do our lead service line inventory, this program is paid for by the state. Moore will send us a notice to mail to residents ahead of starting the inventory process. Part of the inventory will be mapping all shut off valves for the city. They plan to start as soon as possible. KLM will be doing a warranty inspection on the water tower painting sometime this spring/summer.
- 6) **Amendments to Agenda** – None.
- 7) **Citizens' Concerns** – None.
- 8) **Water/Sewer Department** – Dave Dickey – Jake got a no dig quote for repairing the hydrant by the park for \$2,540.00 from Hydrant Mechanical.  
**A MOTION** was made by Toran Thornton to approve repair of the hydrant by the park by Hydrant Mechanical for \$2,540.00. It was 2<sup>nd</sup> by Drew Schwan and the motion carried.  
The water has been looking good and Dave and Jake are waiting for warmer weather to start the spring discharge.
- 9) **Maintenance Department** – Doug Smith – There is a water leak in the city garage, Doug has shut off the water and will be cutting into the wall to find and repair the leak.
- 10) **Old Business**

**11) New Business**

**12) Receipts, Disbursements & Claims** – Looked over.

**A MOTION** was made by Adam Jenstead to approve the claims. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

**13) Treasures Report** – Looked over. Carlson requested we file an extension for our yearly audit as the state does not have some of the forms available yet. Wendy filed an extension and it was approved by the state, we now have until June 14<sup>th</sup> to submit our audit to the state.

**14) Commissioner Reports**

- a) **Health** – Adam Jenstead – Nothing to report.
- b) **Weeds** – Bob Dablow – Not present to report.
- c) **Fire & Rescue** – Tom Berglind – The fire stag fundraiser is on April 6<sup>th</sup> in the community center.
- d) **Parks** – Adam Jenstead – Benches will be installed hopefully before T-ball begins.
- e) **Streets** – Drew Schwan – Tri-state Paving finally got back to Drew and will be starting the repairs in the next few weeks.
- f) **Zoning** – Tom Berglind – Permits are required for roof repairs; cost is \$50.00 plus a minimal state surcharge fee.

**15) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

The meeting adjourned at 7:31 PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 4-16-24