

**Minutes**  
May 21, 2024  
General Meeting

- 1) **The meeting was called to order** by Mayor Bob Dablow at 7:00PM.
  - a) Council Members present were Mayor Bob Dablow, Tom Berglind, Adam Jenstead, Toran Thornton and Drew Schwan.
  - b) Others present were Wendy Otte/Clerk and Jake Vigness.
- 2) **The Pledge of Allegiance** was said.
- 3) **Previous Minutes**
  - a) General Meeting – April 16, 2024  
**A MOTION** was made by Adam Jenstead to approve the general meeting minutes for April 16, 2024. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.
- 4) **City Attorney** – Zenas Baer – Not present to report. The Administrative Search Warrant was executed last week, there are serious foundation issues and Sid is getting the report together for Zenas.
- 5) **City Engineer** – Moore Engineering – Not present to report. Moore is working on the state lead service line project. Letters will be sent out to homeowners to fill out and return.
- 6) **Amendments to Agenda** – 11) f) C-Store Antenna was added to new business.
- 7) **Citizens' Concerns** – None.
- 8) **Water/Sewer Department** – Dave Dickey – Jake Vigness reported that JetWay was here for the yearly cleaning last week. Lightning took out power at the water plant, we had been running on the generator until Xcel fixed the issue. We have a quote from Key Contracting for \$3,500.00 to make repairs around a manhole.  
**A MOTION** was made by Toran Thornton to approve the \$3,500.00 manhole repair by Key Contracting. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.
- 9) **Maintenance Department** – Doug Smith – Not present to report. Grass seed has not yet been done by the water plant. Toran will contact Doug about things that need to be done.
- 10) **Old Business**
- 11) **New Business**

- a) **Crowbar Yearly Liquor License** – The Crowbar’s yearly liquor licenses are up for renewal.

**A MOTION** was made by Tom Berglind to approve the yearly liquor license renewal for the Crowbar. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

- b) **Harvest Days** – Sabin Harvest Days is requesting the city pay \$1,000.00 for the bouncy houses, they would like to use the community center and close some roads for the event August 16<sup>th</sup> & 17<sup>th</sup>.

**A MOTION** was made by Drew Schwan to approve the Harvest Days requests. It was 2<sup>nd</sup> by Toran Thornton and the motion carried. Adam Jenstead abstained.

**A MOTION** was made by Tom Berglind to pay Midwest Bounce \$1,000.00 for the bouncy houses for Harvest Days. It was 2<sup>nd</sup> by Drew Schwan and the motion carried. Adam Jenstead abstained.

- c) **Pay Equity** – Wendy was contacted by the state about a pay equity report that had not been completed. It seems the state did not have the correct email on file for this report, therefore we had never been contacted about it. We now need to determine a point system ourselves or we can adopt the state job match evaluation system and use the point system they have in place. When looking at the state job match evaluation system for the 3 employee positions the following points for each position City Clerk/Treasurer 275 points, Maintenance 111 points and Grounds Keeper 163 points were found to best match our employees.

**A MOTION** was made by Bob Dablow to adopt the state job match evaluation system. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

- d) **Gambling Permit** – The Minnesota Deer Hunters Association has requested city approval for the state gambling permit they are applying for, for their event in the community center October 4<sup>th</sup>.

**A MOTION** was made by Drew Schwan to approve the gambling permit for the Minnesota Deer Hunters Association. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

- e) **Highway 52 Roundabout Update** – Tom watched the County Commissioners Meeting, they will be adding a roundabout to the 60<sup>th</sup> Ave (County Road 12) /Highway 52 intersection in 2026. They will be holding a public information meeting in the community center in the future.

- f) **C-Store Antenna** – The C-Store would like to put their antenna on the water tower. The antenna had previously been on the water tower, but has been on the elevator since last year. In the past they did not pay a fee for the antenna on the water tower, but we have since begun charging a fee.

**A MOTION** was made by Tom Berglind to approve the C-Store antenna on the water tower for a monthly fee of \$50.00 per antenna or \$600.00 per year per antenna, subject to signed agreement. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

**12) Receipts, Disbursements & Claims** – Looked over.

**A MOTION** was made by Drew Schwan to approve the claims. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

**13) Treasures Report** – Looked over.

**14) Commissioner Reports**

- a) **Health** – Adam Jenstead – We will need to start spraying soon, if Doug needs help Toran will help out.
- b) **Weeds** – Bob Dablow – Weeds have not gotten too bad yet. Dave’s Spray Service has us on his list to spay this year. Toran has some rock he is getting rid of that we can add to the pond. Drew would like to see 4 feet of rip rap added to the pond.
- c) **Fire & Rescue** – Tom Berglind – There has been 1 new member added to the Fire Department.
- d) **Parks** – Adam Jenstead – Softball season starts next week. The benches should be put in on Thursday. The Fire Department will try to get the 4-wheeler repaired, so it can be used to drag the ball fields. There are plans to use the concession stands this year. The Dickelman Tournament is on September 7<sup>th</sup> this year. The fence is low for softball and should be raised, costs to raise the fence height will be investigated. 10 trees were added by the pond.
- e) **Streets** – Drew Schwan –The street repairs by TriState Paving has finally been completed, but they also paved a county road portion that was part of the original bid that we did not approve. We will see what we are billed for when the invoice arrives. The wheelage tax reimbursement form will be sent to the county. There are more street areas that will be looked at for repair next spring.
- f) **Zoning** – Tom Berglind – Drew had questions on a property that is zoned residential, but is currently being used for commercial purposes. We will work on that property issue.

**15) Adjournment**

**A MOTION** was made by Adam Jenstead to adjourn. It was 2<sup>nd</sup> by Toran Thornton and the motion carried.

The meeting adjourned at 8:49 PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 6-18-24